



Davenant Foundation School

Nurturing, Mind, Body & Spirit

Headteacher: Mr A. Thorne
Chester Road, Loughton, Essex IG10 2LD

Tel: 020 8508 0404
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website: davenantschool.co.uk

March 2024

Dear Parents/Carers,

Pupil Premium and Free School Meals

Pupil Premium

If your child receives **Pupil Premium** support at their primary school please let us know by emailing admissions@davenant.org **before Friday 24th May 2024** so that we can make sure they continue to benefit when they join Davenant.

We use PP funds to help towards the cost of trips, activities, music tuition, etc. and to provide additional tutoring and mentoring, so please let us know so you don't miss out. Full details of how we spend pupil premium is available on our website.

Free School Meals

If your child currently attends a primary school in Essex and is in receipt of **Free School Meals**, please let us know by emailing admissions@davenant.org **before Friday 24th May 2024** so that we can make sure that they continue to receive a free lunch. Please be assured that this information is managed sensitively.

If your child is currently in receipt of Free School Meals, please ensure that you re-apply to Essex for their free school meals to continue. You must contact Essex to re-apply, even if you live in a London borough. Please go to www.essex.gov.uk/free-school-meals.

We operate a cashless catering system (please refer to Biometric letter/form enclosed) which means that the school simply tops up the lunch account of a child entitled to a free meal who then uses the canteen in the same way as paying students.

Might your child be eligible for Free School Meals?

The criteria to receive free school meals are set by central government.

Continued overleaf..

Davenant Foundation School fully complies with information legislation.

For the full details on how we use your personal information please see the school's website or call 0208 508 0404 if you are unable to access the internet.

Davenant Foundation School is a company limited by guarantee registered in England and Wales with registered number 07540256.

Registered Office: Davenant Foundation School, Chester Road, Loughton, Essex IG10 2LD

An award can only be provided where a parent/carer/child receives:

- Income Support
- Income-based Jobseeker's Allowance
- Child Tax Credit (not Working Tax Credit), with an annual income of below £16,190
- Pension Guarantee Credit
- Employment and Support Allowance, income related
- Support under part 6 of the Immigration and Asylum Act, 1999
- Working Tax Credit run-on, paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit, with an income of £7,400 or less

We encourage all families to apply for free school meals if they think they are eligible, even if they do not intend to take up the free meal. This is because a successful application automatically provides Pupil Premium funding too so you would receive help towards the cost of certain trips, activities and resources.

If you have any questions or would like to discuss Pupil Premium or Free School Meals in more detail, please contact me at the school.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'D Lake', written in black ink.

Mrs D Lake
Deputy Headteacher