

Dear Parent/Carers

Emergency Closure Information and Procedures (i.e. 'Snow Days')

With the advance of winter we thought it appropriate to familiarise all families with the School's procedures in the event of adverse weather. We aim to remain open throughout snow showers wherever possible.

The School's first priority is to be open for students. In the event of severe snow, please assume that we are open, but check the School's website where we will post any updates. The unlikely event of partial or full closure to students will occur only:

- If we do not have sufficient staff to properly supervise students.
- Weather is such that travel is disrupted and or dangerous for our community.
- To ensure the safety and welfare of our students, and the whole school community, in the event of extreme weather conditions, fire, flooding, the spread of illness (as advised by the government), heating failure or an inability to provide food and water.

Where possible we consult other groups such as transport providers, the Police and our Health and Safety Advisors. If a decision is made to close the School it will be **posted on our website** as early as possible on that day. Please note that our switchboard is often overloaded with calls on these days and unable to respond to them all. We will send a message to parents and staff as soon as possible – please ensure that we have an up to date mobile number and e mail address. We will also update our twitter account at **@DavenantFS** and **@Davenant6thform** throughout the day.

If bad weather begins during the school day

If it becomes apparent during the day that the weather is deteriorating and getting home might become an issue, we shall do the following:

- Keep in touch with transport providers to find out what services are operating.
- If the decision is made to close notify all parents and carers by Parent message and place a message on our website. **Please ensure we have up to date contact details.**

Partial Closure

In the event of very heavy snow, the School may open **only for a selection of students**. In either case, we will endeavour to inform parents and carers via message and our website as soon as possible.

Where we operate a partial closure students who must attend do so in the following priority order depending upon the extent of the closure:

- Students taking public examinations
- Yr13, Yr11

- Yr10, Yr 12

It may be necessary due to weather or to implement an alternative day to ensure staff and students can travel to and from work safely. Our alternative day is as follows:

Time	Activity
10:00 am	Period 2 incl. Registration
11:00am	Break
11.20am	Period 3
12.20pm	Lunch
12.50pm	Period 4
13.35pm	Period 5
14.20pm	Registration
14.30pm	School finishes

Students should leave for school having consumed a substantial breakfast.

The early finish allows for students to travel home slowly and safely, and in full light; this also provides an opportunity for the Site Team to make the school ready for the next day (potentially, before things ice/frost over etc.)

Students will be able to purchase food during break and lunch as normal.

Work

If the school closes for more than one day, the teachers will set work on [Insight](#) and there is an expectation that it is completed.

Priority will be given to year 11 and 13 students.

Parents and students can access Insight by clicking on the [Link](#) or going to the website and logging in with their name and password.



I sincerely hope that we can avoid any school closures wherever possible due to the weather. However, as always, it is best to be prepared. We remind families to ensure that students are dressed appropriately with warm coats, gloves and scarves.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A R Thorne'.

Mr A R Thorne

Headteacher