



DAVENANT FOUNDATION SCHOOL

Chester Road, Loughton, Essex IG10 2LD
www.davenantschool.co.uk



Year 13 Self Declaration Form

In order to continue receiving the Bursary Fund into Year 13, please fill out and sign this form to confirm your financial circumstances haven't changed since submitting your evidence in Year 12. If your financial circumstances have changed, please apply as a new application by filling in the Application Form with supporting evidence.

Name Form..... Date of Birth
Address (inc postcode) Home tel no.....
..... Student mobile no.....
..... Parent mobile no.....

Please confirm your bank account name, account number, sort code and address:

Student's Account Name.....
Student's Sort code..... Student's Account No.....
Bank Branch address.....
.....

Please tick below to confirm your situation hasn't changed:

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My financial situation has not changed since I submitted my application and supporting evidence in Year 12 and I wish the level of Bursary to stay the same as last year.

Where possible we will provide assistance in kind rather than by payment, e.g. providing free or subsidised curriculum activities.

Please read and sign the declaration and return this form together, in a sealed envelope to the Sixth Form Office marked 'Confidential'.

Declaration by Student and Parent(s)

I confirm that my financial circumstance has not changed since submitting my application/supporting evidence in Year 12. I understand this will be reviewed by the Remissions Panel and all decisions are at their discretion.

I understand that if I do not behave well, fail to adhere to the Sixth Form contract/code or have attendance below 95% then my bursary will be withdrawn without notice.

I confirm that no other income or financial support is available from another household to support the student.

I agree to retain all receipts so that they can be provided for audit purposes and submit them if requested.

If I leave the Sixth Form at any time within 4 weeks of a bursary being awarded/paid then I will repay the funds given to me. I will return any larger equipment to the school when I leave.

I confirm that:

The information I have given is, to my knowledge true and correct and Davenant Foundation School may seek to confirm any details I have given.

I understand there will be a delay in any funds being released if the application form has not been correctly completed.

Data Protection Act:

I understand that:

The data contained on this form will be held in line with the school's retention schedule and that Davenant Foundation School may make enquiries about the validity of the information provided on this form from other central and/or local government bodies, as deemed appropriate by the school.

Davenant Foundation School fully complies with information legislation. For full details on how we use your personal information, please see the school's website or call 0208 508 0404 if you are unable to access the internet.

I hereby consent to the disclosure of any information sought in accordance with the application for the purposes of the Data Protection Act 2018 and the UK GDPR.

The school has a duty to protect the public funds it administers and to this end may use the information provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

Student's signature Date.....

Parent/Carer's signature..... Date.....

Completion by School Staff:

Name..... Position.....

School.....

Signature..... Date.....