

## **GOVERNORS' CURRICULUM AND STANDARDS COMMITTEE**

### **1. Membership**

- 1.1 Members of the Committee shall be appointed annually at the first meeting of the Governing Body in the Christmas Term and shall comprise:-
- (i) the Chair of the Committee appointed by the Governors
  - (ii) at least three other Governors.
  - (iii) Headteacher shall be an ex-officio member of the Committee but may appoint a member of the senior management team to deputise for him on a temporary or permanent basis.
- 1.2 The Committee may co-opt up to two non-Governors members who will bring particular expertise or experience to the work of the committee.
- 1.3 A person shall be appointed to service the Committee but shall not be entitled to vote.
- 1.4 In the absence of the Chair of the Committee those present shall elect a chair for the meeting.
- 1.5 A student representative shall be entitled to attend meetings but shall not be entitled to vote.

### **2. Quorum**

A quorum shall consist of not less than three Governors.

### **3. Remit**

- 3.1 The Governors' Curriculum and Standards Committee is responsible to the Governing Body through the Standing Committee.
- 3.2. The Committee shall be empowered to make decisions which will enable compliance with Governors' approved budgets and policies, legislation and regulation. The Committee shall have no power to pass resolutions to commit the Governing Body unless they are specifically empowered by resolution of the full Governing Body.
- 3.3 Specifically the Committee shall be responsible for the regular monitoring and review of:-
- (a) standards of attainment and progress throughout the school.
  - (b) examination results with reference, among other things, to national benchmarks, value added and progress of identified groups.
  - (c) the development of all policies and procedures affecting the formal and informal curriculum of the School.
  - (d) the Governors policies and procedures as delegated to the Committee by the full Governing Body.
  - (e) the pastoral provision in the School.
  - (f) the Curriculum section of the School Development Plan and overseeing its annual update.
  - (g) receiving presentations from subject areas in accordance with a planned programme.

**4. Proceedings**

- 4.1 The Committee shall normally meet four times per annum and at such other times as may be necessary. Meetings may be held in person or virtually, using a secure platform.
- 4.2 The Committee shall organise its proceedings in accordance with the [Governance Handbook](#).
- 4.3 The Committee shall make minutes of their meetings and signed minutes of all meetings shall be kept in a ring binder file.
- 4.4 All minutes of the Committee shall be submitted to the Standing Committee who will be responsible for reporting on the issues discussed and decisions reached by the Committee and matters requiring formal resolution of the Governing Body.
- 4.5 Agendas and relevant papers for all meetings of the Committee should be sent so as to arrive seven days prior to the meeting. Minutes of Committee meetings should be circulated to members not more than 14 days after the meeting.
- 4.6 Copies of Committee agendas and minutes, except confidential items, shall be made available at the School and open to anyone for inspection. The chair of the Committee shall make a private minute of confidential matters and submit a copy to the Chair of Governors.