

PLEASE READ THIS IF YOUR CHILD WILL USE A KEY FOB

We use an electronic system as the means of controlling the entrance and exit of students from/to Debden Lane and for sixth formers using the front gates during normal school hours. Students will need a programmed key fob that can be attached to a key ring. They will then use their fobs to release the mechanism on the gates. The fobs will be programmed and we will be able to track when/how students enter and leave the site.

If you wish your child to be issued with a key fob we are asking for a deposit of £5.00, which will be returned when the fob is handed back e.g. when leaving the school. This payment should be made through ParentPay (we cannot accept cash or cheque).

The conditions for the key fob scheme are set out below this letter. By paying your deposit on Parentpay you and your child are consenting to these conditions.

The arrangements for issue of the fobs will be the responsibility of our Premises Manager, Mr Morris. If there are any questions, he can be contacted via school email on reception@davenant.org.

KEY FOB SCHEME CONDITIONS - Terms of Use

By paying on Parentpay you and your child agree to the following conditions and rules of use:

- Key Fobs will grant access to years 7-11 at the start of the school day
- Key Fobs will grant access to years 12 and 13 at prescribed times during the school day
- Key Fobs are for the named individual's use only
- Key Fobs must not be lent to other students
- My child's details will be stored on the school system and the usage of the Key Fob will be monitored
- If my child loses their Key Fob the school MUST be informed immediately
- The initial deposit is £5 (PARENTPAY ONLY)
- Replacement Key Fobs will be charged at £5 (PARENTPAY ONLY) and will only be issued when payment has been received.
- Any misuse of the above terms may result in the Key Fob being confiscated

If you need help with Parentpay please contact claire.ingram@davenant.org