

DAVENANT FOUNDATION SCHOOL
PARENTS ASSOCIATION

Meeting held on 5th January 2009
(School library)

Attendees: Pam Bollen, Liz Payne, Suzanne Bayliss, Sue Baxter, Debby Naylor-Brown, Lynn Fayolle, Richard Ford, Raina Gee, Lois Kilden, Dave Parker, Steve Cheal

Apologies: Sian Shadbolt, Lucy , Amanda Hart, Sue Lane

1. **Minutes from previous meeting held 8/12/08**

Agreed as accurate record and signed-off

Regarding the issue of the toilets. DP mentioned that the school was looking into refurbishing the student foyer which would include new male and female toilets if done. This would not affect the PE block toilets though. DP has regularly raised the point of re-doing the PE block toilets.

Action Point – Pam to e-mail Sally Fairweather re: attending PA meeting to discuss toilets.

2. **Chair's Report**

Attach list of PA members' names and addresses to this meeting's minutes on e-mail.

Need to arrange a meeting to discuss the PA's constitution. Liz and Pam will arrange this and pass report to DP.

From September 09 Liz and Pam will have only 2 years left on the PA committee. Ideally we need to look for new chairperson and treasurer so that they can shadow Liz and Pam before they leave. Pam would like it to be known that at the AGM in September she will give 1 year's notice to step down as Chair, but she will stay as a member of the PA for her last year as a parent at the school.

3. **Treasurer's Report**

Total amount in bank accounts = £12,665.14

No cheque received from Barclays as yet (£640).

Would like to allocate majority of money in the accounts before 31/3/09.

Approximately £1000 - £1500 usually left in accounts for contingencies.

Last year the performing arts department requested and was given £1000 for electric drum kits and mirrors. Not seen any mirrors in existence. Were they purchased or not?

Last year the PA gave £8000 to the various departmental bids.

This year the PA will keep £4000 aside for the redecoration of the toilets in the PE block.

It was decided that the money raised from the Davenant's Got Talent show should be spent by the Student Council. Representatives from each year group should be on this council to make decisions on where the money is spent.

Expenditure for department bids will be split as follows:

£1500	“Currys wish list”
£5000	larger bids (maximum bid £1000 each)
£ 500	to Student Council (plus Davenant's Got Talent profit)

Bids should be in by the next PA meeting on Monday 23rd February 2009.

Action Point – DP to ask Claire how much money is left unspent from last year.

4. **Assistant Head Teacher's Report**

Good idea to make money available to the students via the Student Council. If it were made a termly event it would be a good idea for the children to participate in the decision making.

5. **Future Events**

Davenant's Got Talent – Friday 20th March 2009

The committee for this event will be meeting at Raina's house (79 Monkams Lane, Woodford Green tel: 020 8504 3759) on Monday 12th January 2009 at 8.15 p.m. to decide format etc. The committee members are: Pam, Liz, Lucy, Sian, Amanda and Raina.

Remembering that this event was suggested to give students who wouldn't normally participate in school performances a chance to shine, initial discussions suggested that there should be 3 nights for auditions: 1 night singers and musicians, 2nd night dancing and 3rd night other performers. Each performance should last for no more than 10 minutes (including setting up and clearing the stage). Four performances from each night would be put forward to the final show – giving 12 performances in total.

There will be a charge of £1 for each student participating.

We should start promoting this event now.

Need 3 dates for the auditions.

Action Point – DP to find out date of next Student Council meeting.

Triathlon – Saturday 4th July 2009

DP to talk to John Doherty regarding organizational guidance for this event.

Should be accessible to different age ranges with an option for teams to participate.

May Ball – Friday 15th May 2009

This date is still on hold at Blakes, North Weald

This will be discussed in more detail at the next meeting.

8. **Parents' Night Refreshments**

First is on 15th January 2009 – Liz to do teas

9. **Any Other Business**

Lynn Fayolle proposed and seconded as PA secretary.

10. **Date of next meeting**

Monday 23rd February 2009 at 7.30 pm in school library.

