

DAVENANT FOUNDATION SCHOOL
PARENTS ASSOCIATION

Meeting held on 21st April 2009
(Queen Victoria PH, Theydon Bois)

Attendees: Liz Payne, Debby Naylor-Brown, Lynn Fayolle, Richard Ford, Dave Parker, Jackie Stephens

Apologies: Pam Bollen, Suzanne Bayliss, Nicola Stacey, Lois Kilden, Sian Shadbolt, Lucy Folkes, Steve Cheal

1. **Minutes from previous meeting held 2/3/09**

Agreed as accurate record and signed-off.

Toilets update – The girls' changing rooms are being re-tiled and refurbished over the summer holidays, the school will be paying for this, not the PA. The top floor toilets are also being re-done with anti-graffiti paint. DP.

2. **Chair's Report (Liz Payne in Pam's absence)**

John Powell has given the PA advance notice of events planned for next year: he has provisionally booked a concert for 6th March 2010 and the Copped Hall concert for the 10th + 11th July 2010. Mr. Powell has asked whether the PA could support these events i.e. popcorn machine, publicity.

3. **Treasurer's Report**

LP asked Claire Ingram how much was left unspent in the PA account, £2175.04 left as historical rollover. The Performing Arts department has for 2 years put in requests for mirrors which - were not granted. The PA has now asked Claire to authorise expenditure for 3 mirrors (@£445.00 each) plus delivery of £215.00 from the historical fund.

As the school is paying for the refurbishment of the toilets, the PA has a £4000.00 surplus from last year's funds. DP suggested that the PA should start making a provision for the next minibus.

Davenant's Got Talent – thanks to all involved. Approximately £1296.00 profit was raised.

Due to an addition error on the bid list, there is £1000 more in the current account than stated at the previous meeting. The total balance in the accounts is £4554.39. The cheque for £1800.00 to the school council has been paid out and also the bid money totaling £7436.00 has been paid out.

Department bids for PA funding - Liz suggested that it would be better for the departments to apply for funding before Easter and for the PA to allocate them after Easter, so that the funds could be paid out before year end on the 31st March. This was agreed by the attending PA.

The PA has 2 prior commitments for funding for this financial year:

Year 11 ball contribution £300

Year 13 graduation costs £300

4. **Assistant Head Teacher's Report (DP)**

Davenant's Got Talent – very positive feedback from everybody, teachers, students, parents. Next time we should record the show for the school archive. In future, Liz mentioned that it would be helpful to have more support from the Performing Arts department as it was a lot of work for Liz and Sian. Andy Foster was a great help. If this event was held in the autumn term there would probably be more support. If we are doing another DGT for next year, we should plan the date and enter it in the school calendar ASAP so as not to clash with other events.

5. **Future Events**

Fashion Show Wednesday 20th May 2009

Helpers: Sue Lane, Lynn Fayolle, Jackie Stephens, Debby Naylor-Brown,
Ellen Buck

Action Points

Wine (boxes) and glasses (sale or return) - how much and where from?

Liz will be contact name for tickets

Pam – publicise in newsletter

e-mail posters to school -DP

Liz has some drinks in her garage – bottles of lemonade, soft drinks, water

Sian will e-mail the posters to be sent out for publicity, just need to change the date.

Richard will do the tickets x 200.

Summer Triathlon & BBQ – Saturday 4th July 2009

Pam and Liz will help.

Sally and David – BBQ.

*** Please will anybody who can help with organizing contact Liz Payne ***

Triathlon events: doors open 3.30pm, 4pm warm-up, 4.30pm events start

BBQ in the evening

Grand Draw Tickets – to be drawn at the end of the triathlon

NB. the Davenant swimming pool is booked every Saturday from 8am to 5pm, so do swimming leg last.

Liz had discussions with organizers of triathlons and the following points were suggested:

Bike track 5k (3 miles)

Running track 3k (1.8 miles)

Swim 60m (Cut the swimming distance to stop congestion – Davenant pool (18m))

Categories: young, students, veterans

Action Points

Liz will e-mail Julia (partnership development manager) to see if she can help. DP to investigate who can help from school.

Grand Draw Tickets

Prizes:	1 st	£150 cash
	2 nd	£100 theatre tokens
	3 rd	iPod dock (£50)

Richard to draft tickets

6. **Parents' Night Refreshments**

Year 8 2/4/09 Nicola and Sue Baxter

Year 7 23/4/09 Lynn and Debby N-B

Arrive approx. 5.30pm, 60/65 teachers. Coffee and tea in cupboard (432). Bring milk and biscuits. Urn and cups will be left out. Ask parents to make donation if they would like tea and biscuits. Lynn and Debby made £8.00!

7. **Any Other Business**

Nothing to report.

8. **Date of next meeting**

Monday 8th June 2009. 7.30 pm in Queen Victoria PH, Theydon Bois.