

DAVENANT FOUNDATION SCHOOL
PARENTS ASSOCIATION

Meeting held on 10th November 2008
(Queen Victoria, Theydon Bois)

Attendees: Liz Payne, Jackie Stephens, Sue Baxter, Debbie Naylor-Brown, Lynn Fayolle, Richard Ford, Ellen Buck, Sian, Raina Gee, Lois Kilden

Apologies: Pam Bollen, Sue Lane, Sally Chapman, Suzanne Bayliss, Dave Parker

1. **Fashion Show**

Fantastic night out and final profit of £1176.47 made. Many thanks to all who helped.

Income	
Ticket Sales	630.00
Raffle + bar	201.70
12.5% of takings	<u>450.00</u>
Total income	1281.70

Expenses	
Caretaker	20.00
License	21.00
Tesco's (Sian)	<u>64.23</u>
Total expenses	105.23

A few comments to note: disappointed in stage crew – no stage was set-up, catwalk not totally lit and they didn't clear away afterwards.
Mr. Seward thanks everyone involved, particularly Lois and Kate and Sian and Dave.
It was suggested that next year perhaps the children could sell tickets at lunchtime.

2. **Christmas Fayre – Saturday 29th November, 2008 12 – 3 p.m.**

Unfortunately, Veronica Colegate won't be able to donate a hamper this year. DP to ask children to bring in items before the fayre for hampers for the continuous raffle.

If anyone has any hampers/baskets for hamper raffle please bring them in. Debbie will purchase cellophane for hampers.

A suggestion for another stall was made by Elizabeth Rennie – a human fruit machine. She will find out how it works and set it up.

Lois suggested a "Great Stamp Race" stall – a game for children against the clock. Debbie will get the 2 rolls of lining paper, Sue Baxter will get the date stamps.

Other stalls discussed were:

Entrance

100 squares

Continuous raffle

Guess the weight of the cake

Gifts – Xmas produce

Cake Stall (Lisa Horsham – Debbie's sister to arrange)

Bric-a-brac

CDs, videos, second hand toys

Grand Draw - 1st prize £150.00

2nd prize Wii Fit

3rd prize £50 meal voucher at Indian Ocean

Refreshments – Sian, Lois, ask Helen to help (Jackie's business to supply the following at cost: rolls, potatoes, pizzas, French sticks, mince puffs)

Sian to purchase coffee, tea, squash, polystyrene and plastic cups, cans of soft drinks

Bottle Tombola – full bottles!

Action Point – Liz to e-mail Norman and Sharon Darling

Chocolate Fountains – Lucy (Ellen and Debbie to loan fountains)

Key in the door – Marina Phillips

Guess the number of sweets in the tin

Chocolate Tombola – DP advises that unable to do dress-down day for Christmas

Fayre, but can do own shirt day – no tie no blazer and ask for contributions to this stall

Play your cards right

Shut the box

Popcorn machine

Children's stalls

Action Point – DP to ensure downstairs classroom used for childrens' stalls has been cleared of computers etc.

External stalls – 3 have paid. Liz to speak to lady re: doughnut stall and suitability for fayre

PA members – please send back your volunteer stallholder forms if you can help.

PA members – if possible, please come in on the Friday afternoon 2 p.m. to help organize setting up of fayre

Silver and gold theme – balloons, tinsel

Action Points

Pam – fishing wire please from Brian for balloons

All members – please bring in silver or gold tinsel

Lois will look for holly and fairy lights

Liz to get red or green tissue paper

On the day of the Fayre, if you are running a stall please be there at 11.30 a.m. to collect your float etc.

3. **May Ball 2009**

A provisional booking has been made at Blake's, North Weald for Friday 15th May, 2009 - champagne cocktail, 3-course meal + half a bottle of wine. Need to get an idea of level of support for this event.

4. **Treasurer's Report**

Total amount in bank accounts = £7846.00

5. **Any Other Business**

It would be a good idea to compile a list of names, addresses, phone numbers of PA members in case we need to contact each other. A draft list will be supplied at next meeting.

£50 donation to come from Enterprise Plants (via Lynn F)

Next year's events: Fri 20/3/09 Davenant's Got Talent

Fri 15/5/09 May Ball ?

Sat 4/7/09 Triathlon

The toilet block issue was raised again – any feedback on this please?

6. **Date of Next Meeting**

Monday 5th January 2009 7.30pm in the school library as per school calendar.

